

**Framework**

**Right Networks**

**Reference Materials**

**Charts of Accounts**

**Frequently Asked  
Questions**

# AN INTRODUCTION TO APPLICATION HOSTING BY RIGHT NETWORKS®

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## HOSTED APPLICATIONS, DATA, VIRTUAL COMPUTERS, AND USERNAMES

With Right Networks, **hosted applications** reside on secure, Internet-accessible **virtual computers** running on enterprise-class servers in top-tier data centers. Typical hosted applications include financial applications such as **QuickBooks**, office applications such as **Microsoft Office**, and database applications such as customized and **consolidated reporting**.

To run a hosted application, users first **connect to the virtual computers** by providing their **username and password**. Once connected, they can launch their hosted application.

**Each username is associated with a specific virtual computer** which allows one connection at a time. **Multiple usernames** (multiple virtual computers) **enable more than one user to be connected at the same time**.

Not only can more than one user be connected at the same time, but some applications, like QuickBooks, can allow **more than one user can work on the same data at the same time**. For example, an accountant can work on a QuickBooks file at the same time as their client.

In addition to the hosted application(s), the virtual computers also store hosted data, such as Microsoft Office documents, QuickBooks company files, etc. A single virtual computer, for example, can store multiple QuickBooks company files, so **one user can work on multiple QuickBooks company files**.

## SHARING BETWEEN VIRTUAL COMPUTERS AND WORKING TOGETHER

**Multiple virtual computers can be configured to share folders or other resources**, enabling users to work together in a variety of ways. For example, a **CPA firm** can specify which employees can work on which client files, with clients being able to access only their own files. Alternatively, a **Diocese user** could be configured with access to all of their parishes' QuickBooks files, while each parish's users access only their own parish QuickBooks file(s), and while an outside accounting user can access QuickBooks files of several specific parishes.

## WORKING WITH PEOPLE OUTSIDE OF THE SYSTEM

To work with people outside the system, **users can easily move files between their local computer and their virtual computer**. For example, a corporate headquarters user could upload a policy document to their virtual computer and then share it with other corporate users. Alternatively, a parish finance council user could download a custom parish report from their virtual computer to their local computer for inclusion in a parish newsletter.

## PRINTING

With Right Networks, you can easily print to your local printers. Simply connect from a computer running Microsoft Windows, print to the Right Networks "universal printer" and your document is securely routed to your default local printer or another local printer of your choice.

# TYPICAL CONFIGURATIONS FOR DIOCESE-WIDE STANDARDIZED PARISH FINANCIAL SOLUTIONS FROM RIGHT NETWORKS

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## GENERAL FEATURES

Parishes use QuickBooks to manage their financial data. All parishes use a common chart of accounts defined by the diocese.

Parish users are able to access only their own QuickBooks file. Accounting experts can be given access to multiple QuickBooks files. Diocesan users are able to access every parish's QuickBooks file. Depending on the diocese, the diocesan users may have the ability to modify a parish's QuickBooks files or may only be able to view a parish's QuickBooks files.

Customized not-for-profit reports are available to parish and diocesan users that present data from their associated QuickBooks files. Users can be given access only to QuickBooks, to both QuickBooks and the reports, or only to the reports. Users can redistribute data produced by their associated applications (standard QuickBooks reports, customized not-for-profit reports, etc).

## KEY BENEFITS

Parishes provide accurate and timely financial data to the diocese easily and automatically by just keeping their QuickBooks up-to-date.

Parish finance councils, third-party accountants, and/or the diocese can better oversee parish finances.

Parish finance councils have more accurate and timely information on which to base decisions.

Parishes can keep parishioners better informed and more involved.

Parish financial data is maintained on secure, enterprise-class systems with nightly backups.

Users can securely access the data from the parish office, the diocese, their homes, or any properly configured Internet-connected computer.



# Enterprise-Class Security and Reliability with Anywhere, Anytime Access Made Easy by Right Networks

Thousands of businesses worldwide simplify their computing and gain secure anywhere, anytime access to their data by running their document management, standard office, accounting, and other applications on Right Networks enterprise-class server systems.

## Access Applications And Data Securely From Anywhere at Anytime

With your applications running on Right Networks servers, you access your programs and data via the Internet, allowing you and your team to work from any PC with an Internet connection to save on travel and improve your flexibility and productivity.

## Standardize The Back-Office Across All Of Your Locations

Hosting with Right Networks helps you standardize programs and procedures across your entire organization, simplifying training and communication and eliminating the costs of inconsistent systems to help your organization work together and stay focused.

## Keep Your Data Safe, Secure, and Backed-Up

With Right Networks, your data is protected by the encryption, firewalls, and multi-layer access controls trusted by companies like Bank of America, IBM, Accenture, and Dupont. With nightly backups taken securely off-site, Right Networks delivers business continuity that helps your organization to stay on course even through the unexpected.

## Simplify Your PC Support and Stay Focused

Right Networks eliminates the time and trouble of installing, updating, and configuring complex software on each of your PC's and backing up your data since your applications run on Right Networks servers where your data is safely stored, too. If one of your PC's fails, you simply access Right Networks from another PC to be back on-line in minutes.

## Get True Enterprise-Class Reliability and Support

Right Networks high-performance systems work around hardware failures by instantly and automatically activating back-up systems to keep your data accessible 24x7. Our acclaimed support team helps users of all levels get the most out of our service.

Learn more at [www.rightnetworks.com](http://www.rightnetworks.com)

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# Diocesan Hosted Solution Overview

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## Benefits for the Diocese

- Real-time access to parish and school financial data through hosted QuickBooks software
- Improved oversight and exception reporting through access to automatically-generated not-for-profit reports or data extraction for import to Diocesan central software accounting solution.
- Platform for future standardization such as standardized payroll, standardized parish and school membership record management, etc.
- Time-savings on preparation of year-end financials
- Time-savings and travel savings on support of parish and school financial teams

## Benefits for Parishes and Schools

- Improved flexibility in access to QuickBooks software via secure anywhere/anytime accessibility
- Business continuity of hosted information (backups, reliable computing platform)
- Improved and simplified oversight and access to external expertise
- Automatic not-for-profit reports
- Simplified maintenance of QuickBooks (no need to install, update, or maintain QuickBooks on parish or school computers)
- Time-savings on preparation of year-end financials
- Simplified support from Diocese for parish and school financial teams

## Typical Implementation Phases

1. Establish standards
2. Establish buy-in from all stakeholders
3. Roll-out on an “as-ready” basis – parishes and schools receive training and assistance depending on their technical expertise and familiarity with the standard version of QuickBooks
  - a. Migrate QuickBooks data to hosted environment
  - b. Train related to new version of QuickBooks for those upgrading from pre-2006 version
  - c. Perform compliance review relative to standards (Chart of Accounts, etc).
4. Implement not-for-profit reporting – can be done concurrently with step 3

# Right Networks<sup>SM</sup>

**We Host Your Business  
So You Can Run Your Business**

Right Networks delivers an exceptional combination of enterprise infrastructure, advanced technology, and outstanding customer support to provide a turn-key, easy-to-use, reliable, and secure computing environment accessible from anywhere with an Internet connection at anytime by everyone from individuals to geographically dispersed groups of thousands, such as Bank of America and New York Life

## **Enterprise-class Infrastructure**

Right Networks delivers enterprise-class reliability, security, and data protection through a fully-clustered, fault-tolerant infrastructure with no single point of failure.

### **Reliability**

Right Networks stores data on RAID-based SANs connected via multiple paths to clustered data servers. Applications run on load-balanced, symmetric, clustered server farms connected via multiple network paths to the data servers and redundant firewalls. Redundant firewalls connect to redundant Internet connections at top-tier Verizon super site data centers.

The data centers provide redundant electrical power, battery-backup, long-term on-site power generation, pre-action dry-pipe fire-suppression, and HVAC. A full-time team monitors the systems 24x7. If hardware fails, backup hardware instantly and automatically takes over, often with no user visible impact.

And thanks to our symmetric application-tier architecture, we can maintain and upgrade the application-tier without taking it off-line, providing you with a higher-availability, better-quality experience.

### **Security**

Our data centers are SAS 70 Type II approved and have full-time security staff, multi-level physical security, biometric identity verification, full-site and grounds video surveillance, locked cages and cabinets, and advanced key management.

Communication of user data with our data centers is banking-class 128-bit RC4 and SHA-1 encrypted. User accounts are password protected, user data is ACL protected, and backups are encrypted.

### **Data Protection**

Right Networks reliability is teamed with real-time enterprise anti-virus scanning and nightly encrypted backups retained for 90 days and taken off-site regularly for disaster preparedness.

## **Outstanding Customer Support**

Right Networks provides best-in-class phone, email, and web-based support for an outstanding customer experience, acclaimed by users world-wide. From introducing users to the system, to day-to-day help, to building custom solutions, Right Networks helps users make the most out of our solutions.

## **Advanced Technology**

Right Networks has developed powerful virtualization technology that enables applications to benefit from an enterprise infrastructure even if they were not designed for such an environment. Combining this technology with industry standard solutions, Right Networks delivers familiar, scalable, and flexible solutions with better performance and reliability at lower prices than competitors.

### **Scalability**

Our virtualization technology, multi-tier infrastructure, and symmetric application-server-tier enable us to add computing power at linear cost without interrupting service.

### **Flexibility**

With secure anywhere/anytime access, the highest reliability, and familiar applications, you can leverage the skills of geographically disperse teams to maximize your productivity and achieve your organizational goals quickly and easily.

### **Simplicity**

Unlike vanilla server hosting, Right Networks provides turn-key solutions ready for your users right away. With Right Networks there is no need to find your own experts in server management, firewall configuration, intrusion detection, application virtualization, secure system provisioning, etc, etc. Right Networks delivers a ready-to-use solution so that you can stay focused on your objectives.

Competitors charge two or three times as much (or more) for comparable or inferior solutions.

## **Fully Licensed**

Right Networks is a fully-licensed hosting provider that helps you meet with your licensing obligations easily and flexibly, allowing you to lease a wide range of software or to use the licenses for software you have purchased.

As a licensed Microsoft Service Provider, Right Networks can legally lease you a remotely-accessible Windows desktop plus a wide range of Microsoft application and server solutions.

When we host software that you have purchased, we configure it so that you see your own software license keys in your hosted applications, helping you comply with licensing agreements and interact more easily with software vendor support organizations.

For more information about Right Networks, visit [www.rightnetworks.com](http://www.rightnetworks.com) or call us at 888-417-4448

# Right Networks<sup>SM</sup>

## The Leading Provider of Desktop QuickBooks<sup>®</sup> Hosting

Right Networks delivers an exceptional combination of enterprise infrastructure, advanced technology, and outstanding customer support to provide a turn-key, easy-to-use, reliable, and secure computing platform that is accessible from anywhere with an Internet connection at anytime for everyone, ranging from individuals to geographically dispersed groups of thousands like Bank of America and New York Life.

A popular offering from Right Networks is hosting of small business accounting software including hosting of the world's most popular small business accounting system, QuickBooks from Intuit<sup>®</sup>. Delivered on our enterprise infrastructure, turn-key, ready-to-run, and under license from Intuit, Right Networks provides the ultimate solution for remote access to the desktop editions of QuickBooks to a growing community of satisfied accounting firms, small businesses, franchises, and non-profit organizations.

### Enterprise-Class Stability Trusted Worldwide

With fault-tolerant hardware and end-to-end redundancy, Right Networks systems are the most reliable in the industry and are trusted by thousands of users world-wide to be up and running whenever they need it. Our advanced system architecture and proprietary virtualization technology enable backup hardware to instantly and automatically take over if any hardware fails, often without any affect on users.

User data communication is protected by banking-class encryption and the computing infrastructure resides in top-tier SAS 70 Type II approved Verizon data centers protected by full-time security staff, multi-level physical security, biometric identity verification, video surveillance, locked cabinets, and advanced key management.

### Easy and Intuitive for Immediate Productivity

Just like the way QuickBooks makes accounting easy, Right Networks makes it easy to access the full-features of the desktop editions of QuickBooks securely at any time from anywhere with an Internet connection. Since you access the desktop editions of QuickBooks – with versions from QuickBooks Pro 2005 to QuickBooks Enterprise 2008 and all editions of QuickBooks from the standard editions to the industry specific editions – you get the look and feel of the QuickBooks that you've learned and are comfortable using.

As a turn-key solution, users can be up and running in a matter of hours with simultaneous, multi-user access to QuickBooks company files from multiple locations. For example, a small business owner and their CPA can simultaneously access the same company file at the same time from their respective offices.

Franchisors, for example, that log into Right Networks can be configured to see a folder for each of their franchisees while their franchisees see only their own data. Furthermore, CPA staff or regional franchise support personnel, for example, can be configured with access to only a subset of franchisors. In addition, Right Networks makes it easy to standardize on a common chart of accounts and simplify accounting across the business.

### Consolidated Financial Reporting

With our proprietary consolidated reporting solution, you can compare and contrast the financials of franchisees and branch offices to give you the insight needed to improve communication, procedures, and service. Consolidated reports often include organization-wide balance sheets, aggregate profit-and-loss data, and comparative sales reports.

Our technology eliminates the need to upload financial data for consolidation as our data collection technology can automatically and securely harvest data from your hosted QuickBooks files.

### Ready Right Now and Ready to Grow with You

Right Networks hosting of QuickBooks meets the needs of sole proprietorships, small and medium sized businesses, and large geographically dispersed, multi-site organizations like franchises and large non-profit organizations. As computing capacity is needed, Right Networks adds it automatically, so your pricing is smooth per-user pricing, avoiding dramatic up-front costs and substantial costs of of per-server pricing.

In addition, with Right Networks, pricing is user-based rather than company-file based, so accountants or multi-store franchisees can add company files without having to add user accounts.

Unlike vanilla server hosting, Right Networks provides turn-key solutions ready for your users right away. With Right Networks there is no need to find experts in server implementation, management, and maintenance, firewall configuration and monitoring, intrusion detection, network load-balancing, application virtualization, etc. Right Networks delivers a ready-to-use solution so that you can stay focused on your objectives.

### Fully Licensed

Right Networks hosts QuickBooks under license from Intuit and Right Networks is a Microsoft Licensed Service provider, so we can host your Windows desktop, your copy of QuickBooks, and other applications that you lease through us or purchase yourself.

For more information about Right Networks, visit [www.rightnetworks.com](http://www.rightnetworks.com) or call us at 888-417-4448