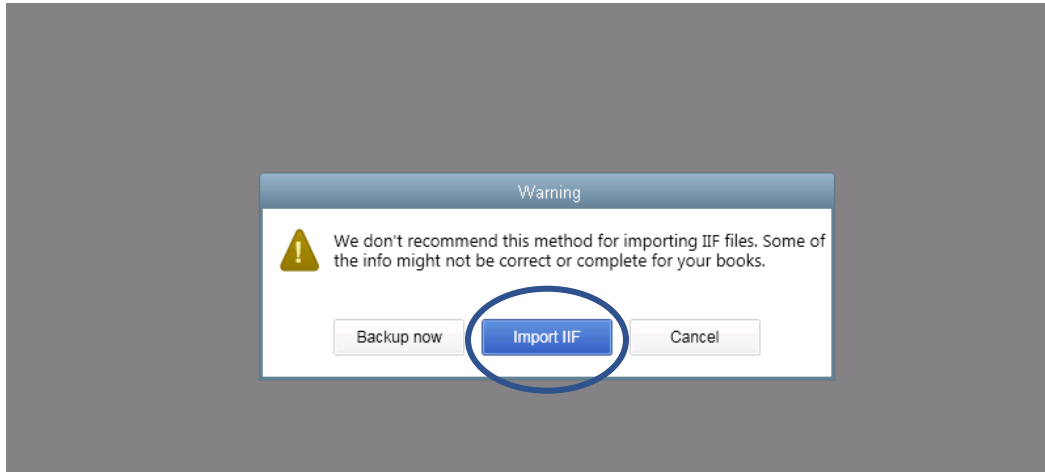


Importing IIF Files into QuickBooks Premier 2019 – Bypass Validation Step

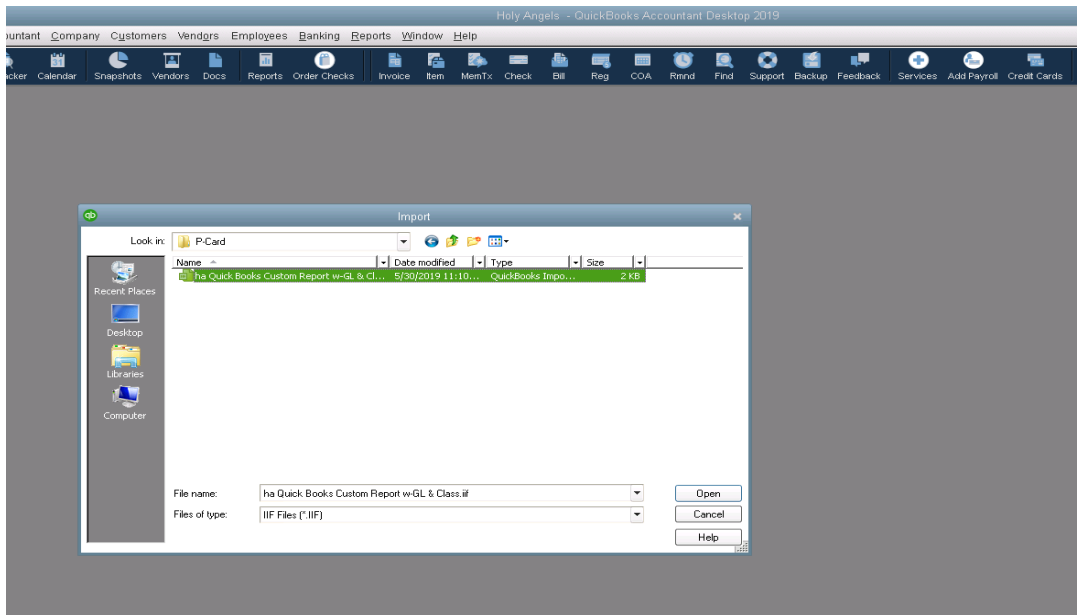
- 1.) After selecting File, Utilities, Import, IIF Files. (You may get a message asking you to close out of all windows, Select OK). It will then take you to the window below.
- 2.) Select the link at the bottom, **Import it for me. I'll Fix Later**, this will bypass the new validation step that QuickBooks 2019 Premier reviews. We have researched and tested this and it downloads the IIF file as it did in previous versions of QuickBooks used before.



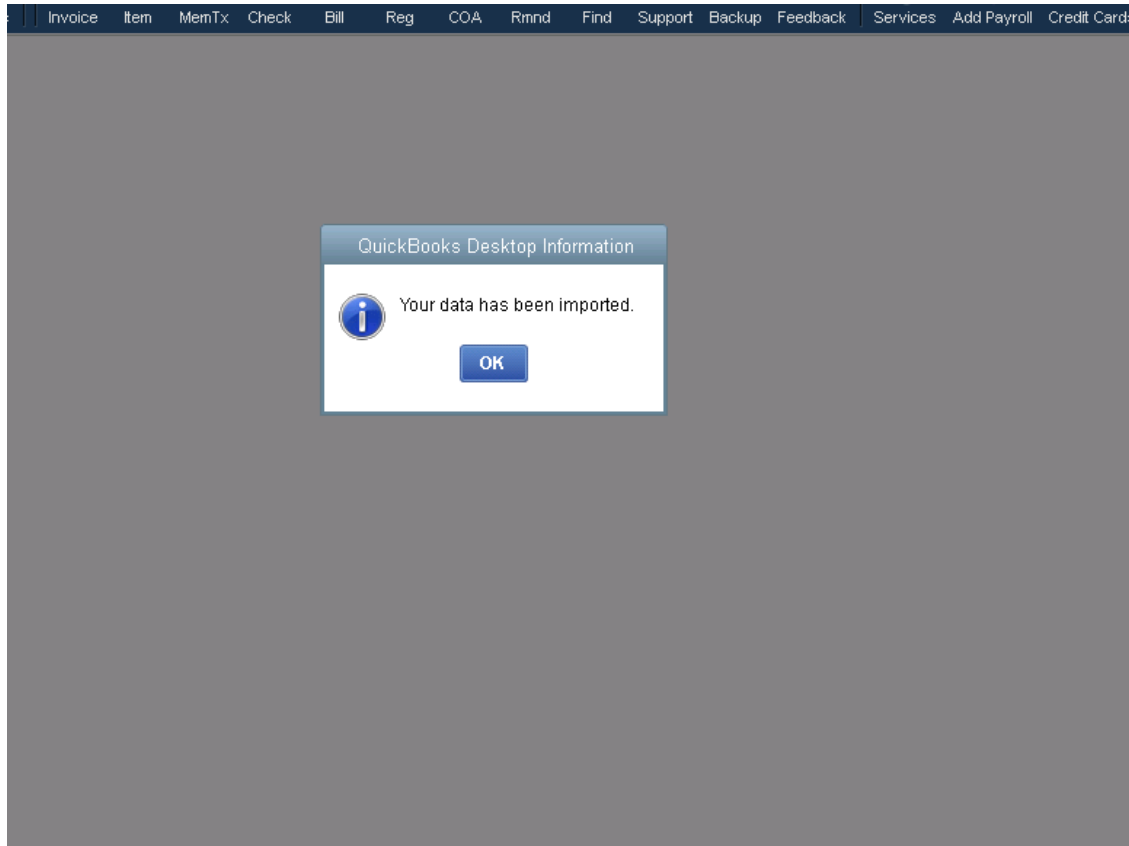
- 3.) After clicking the **Import it for me. I'll fix it later**, the dialogue box below will appear and select Import IIF



- 4.) It will open up the dialogue box and you will have to browse to the location that you saved the IIF file in and then highlight the file and select Open.



- 5.) The next box that will appear is shown below that, Your Data has been imported, select OK and you can verify in the account, **2010 Procurement Card Payable**, that the transactions have downloaded properly.



- 6.) Please use the following steps above to continue to download your IIF files into QuickBooks Premier 2019 until we have fully reviewed the new validation procedures, which are currently causing errors and issues with uploading the data. We have validated and tested the above steps with several parish files and it works the same and uploads the information correctly as it did in previous versions of QuickBooks

Thank you,

Parish Operations